

Amsterdam/Churchill Community Planning Group  
September 29, 2008 Minutes

Attendees: Reese Miller, Warren Vaughan, Carl Vander Molen, Tim Van Dam, Carol Weidenaar, Donna Eakman, Dwight Dyk, Jack Vander Molen, Dean Sybesma, Erika Braaksma, Walt Sales, Brent Sinnema, Bob Urich, and Gail Weidenaar

Meeting Introduction:

- 1) Tim opened the meeting at 7:10 pm.
- 2) The minutes from the September 8<sup>th</sup> meeting were approved by the agenda, with one correction to item number 6. It should exclude Marv's name and add LeRoy's name to the list of attendees at the Rural Landowner's Committee meeting.
- 3) The group had no rumors to report.

Business:

- 4) Bob reported that the articles of incorporation were approved, and that the ACCPG is now an official **Non-Profit Corporation**. The secretary was given the original acceptance letter from the Secretary of State, Brad Johnson. Copies of the application and Articles of Incorporation were also given to Erika.
- 5) The second draft of the **By-laws of the Amsterdam Churchill Community Planning Group, Inc.** was discussed. Copies of the second draft, which was written by the members of the By-laws Committee, were handed out to everyone in order to discuss each section. The sections are as follows: general provisions, officers and directors, members, finances, meetings, committees, voting and miscellaneous. The following notes are amendments or decisions made by the group regarding the second draft of the By-laws.
  - a) Seal: Option A "The corporation shall not have an official seal, but if a seal is required on any document a circle drawn around a quarter with the word "seal" in the middle shall suffice" was chosen. Jack moved and Dwight seconded. Motion passed (all 5's).
  - b) Officers: It was agreed that Carol's first name should be added to her last name as it appears before her address.
  - c) Initial Directors: After much discussion, the By-laws committee agreed to come back with amended recommendations for the group to discuss at the next meeting.
  - d) Compensation: Option A "The officers and committee chairs shall serve without compensation" was chosen.

- e) Voting Members: The following two sentences were amended and now read:
    - “General members living in or owning land in the planning jurisdiction who have attended three consecutive meetings of the corporation as reflected in the minutes shall be entitled to vote on any issue properly before the corporation or any of its committees.”
    - “Unexplained absence at two consecutive meetings shall terminate the members voting privileges.”
    - Option A “The sufficiency of any explanation shall be determined by majority vote of the officers” was chosen.
  - f) General Members: The following sentence was amended to read “If any general member otherwise qualified desires to become a voting member they shall notify the secretary so their attendance can be properly documented.”
    - It was agreed that a section describing voting rules/procedures may need to be added to this section of the By-laws.
  - g) Dues: Option C “The corporation shall have no dues” was chosen.
  - h) Deposit of Funds: After a group chuckle, Option A “Funds of the corporation shall be deposited to the credit of the corporation in such federally insured bank or credit union as the treasurer may select” was chosen.
  - i) Signature Required: Option B “The signature of the treasurer and the president shall be required for withdrawal of corporate funds or for honoring of corporate checks” was chosen.
  - j) Loans: Option A “The corporation may not borrow money nor shall any officer or member pledge the credit of the corporation” was chosen.
  - k) Initial Committees: Two standing committee names were amended. The third committee listed now reads “Sidewalks and Trails” and the sixth now reads “Parks.”
  - l) Requirements for Action: It was agreed to add the sentence “Refer to Special Requirements section” to the end of the paragraph.
  - m) Agendas: It was agreed that the supermajority required for important votes be listed on the meeting agenda.
  - n) Special Requirements: After much discussion, Tim said the By-laws Committee will look into topics raised pertaining to the Special Requirements section and report back at the next meeting.
- 6) **Report from rural Landowners**: Due to lack of time, there was no discussion regarding a handout from Warren titled, “Standards for Rural Amsterdam/Churchill.”
- 7) **Town Core discussion**: Warren handed out two maps and a handout titled, “Standards for the AC Town Core,” which will be discussed at the next meeting.

Closing Business:

- 8) The next Rural Landowner's Committee meeting will be held on October 20<sup>th</sup> at 6:30 am at the Kountry Korner Café in Four Corners.
- 9) The next ACCPG meeting will be held on October 13<sup>th</sup> from 7-9 pm at the Churchill branch of Manhattan Bank.
- 10) At 9:50 pm., Tim moved to adjourn and Erika seconded. Motion passed.